



Report to the Auburn City Council

Action Item
3
Agenda Item No.

[Signature]
City Manager Approval

To: Mayor and City Council Members
From: Bernie Schroeder, Public Works Director *[Signature]*
Megan Siren, Administrative Analyst *[Signature]*
Date: September 12, 2011
Subject: Auburn Municipal Airport – East Area Hangar Project Amendment No. 7 to Consultant Agreement

The Issue

Shall the City authorize an Amendment No. 7 to the Consultant Agreement with Mark A. Machado for East Area Hangar Project?

Conclusion and Recommendation

Staff recommends, BY RESOLUTION, approve Amendment No. 7 to the consultant agreement with Mark A. Machado in the amount not to exceed \$30,000.

Background

On January 26, 2009, the City Council approved Phase IV of the consultant agreement with Mark A. Machado. Phase IV tasks included supporting and interfacing with prospective lease holders, coordinating and supporting lease holders with design of hangars, assisting the city building department and planning department with submitted hangar plans, interfacing with FAA regarding the project activity and to be the City's main point of contact for the East Area Hangar Project. Since City Council approval in January 2009, there have been a total of 6 contract amendments that increased the total contract to \$109,100 and increased the length of the contract to July 31, 2011.

Recently, a new lease in the Phase 1 East Area region has been executed, with hangar construction expected to commence in the early spring of 2012. With new drainage improvements recently finished in the area, an updated Request for Proposals (RFP) needs to be published to advertise the availability of the remaining Phase 1 hangar pads. Further investigation of the Phase 2 East Area region, with pre-constructed allowances for a larger diversity of hangar types, needs to be studied and analyzed, with appropriate action taken for potential near-term development.

Staff is requesting approval of Amendment No. 7 to the consultant agreement. Amendment No. 7 includes an extension of the contract to June 30, 2013 and increase in the contract by an additional \$30,000. The current contract has expired as of July 31, 2011.

Alternatives Available to Council; Implications of Alternatives

1. Proceed with Staff Recommendation
2. Do not proceed with staff recommendation
3. Take no action

Fiscal Impact

Consultant Costs would come from the Airport Enterprise Fund. The cost for Amendment No. 7 is \$30,000. Funds are currently available in the Airport Fund.

Attachment: Amendment No. 7
Resolution

AMENDMENT No. 7 TO PROFESSIONAL SERVICES AGREEMENT
(City of Auburn and Mark A. Machado)

This Amendment No. 7 ("Amendment") to Professional Services Agreement ("Agreement") is made on this 12th day of September 2011 at Auburn, California, by and between the City of Auburn, a municipal corporation, 1225 Lincoln Way, Auburn, California 95603 ("City") and Mark A. Machado, P.O. Box 638, Penn Valley, CA 95946 ("Contractor").

This "Amendment" modifies the original "Agreement" between the "City" and the "Contractor" dated January 26, 2009 in the following fashion:

- A. "City" and "Contractor" desire to amend the "Agreement" by modifying section 3.1 – Scope of Services as set forth in "Consultant's" August 29, 2011 proposal to "City" attached hereto as Exhibit A-1 and incorporated herein by this reference.
- B. "City" and "Contractor" desire to amend the "Agreement" by modifying section 3.2 – Approved Fee Schedule as set forth in "Consultant's" September 1, 2011 fee schedule to "City" attached hereto as Exhibit B-1 and incorporated herein by this reference.
- C. "City" and "Contractor" desire to amend the "Agreement" by modifying section 3.4 – Expiration Date of the "Agreement" to read as follows:

3.3 "Expiration Date": June 30, 2013.
- D. "City" and "Contractor" desire to amend the "Agreement" by modifying the total compensation and costs payable to "Consultant" under this "Agreement" to a not-to-exceed sum of \$139,100.00.

TO EFFECTUATE THIS AGREEMENT, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

“City”
City of Auburn

“Consultant”
Mark A. Machado

By: _____
Bernie Schroeder, Director of Public
Works

By: _____
Mark A. Machado, Owner

Date: _____

Date: _____

Attest:

By: _____
Amy Lind, City Clerk

Date: _____

Approved as to form:

By: _____
Michael G. Colantuono, City Attorney

Exhibit A-1

Mark Machado M.E.

P. O. Box 638
Penn Valley, CA. 95946
530.432.0708 office
530.559.5035 mobile
m.a.machado@comcast.net

Proposal

9.1.11

Bernie Schroeder
Director of Public Works
City of Auburn
1225 Lincoln Way
Auburn, CA. 95603

**RE: Consulting Services – East Hangar Development Project Phase IV - Amendment No. 7-
Extension to June 30, 2013, Auburn Municipal Airport**

Dear Bernie:

Per your request, I have attempted to anticipate the needs associated with continuing the growth and expansion of the above-referenced project and the cost associated with extending my contract to accomplish said work, with the City of Auburn, to June 30, 2013.

I anticipate the scope of work to include, but not necessarily limited to, the following activities:

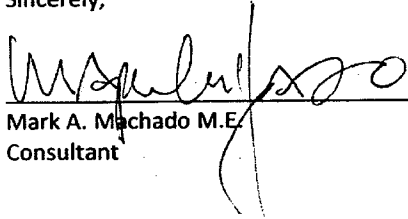
- Continued oversight of completed Hangars Alpha, Bravo and Charlie, as it relates to lease compliance, ownership changes and assistance to hangar association officers/members for interface issues with the City. Continued assistance and support to City staff with East End drainage improvements, lease enforcement and compliance issues, aircraft taxi and operational procedures, site security, site maintenance and community relations.
- Development and publication of a specific RFP for the development of Rows "Delta" and "Echo". RFP to contain drawing of conceptual hangar arrangement, incorporating both larger box hangars and multiple, smaller "T" type aircraft spaces. Follow-up on RFP as required, dependent upon response. Work to potentially include interface with chosen developer on lease agreement, assistance with utility company interface, assistance with FAA interface, integration into common use facilities and costs associated with Phase 1 leaseholders and act as primary liaison between developer and City.

- Follow-up on recently signed Row "Foxtrot" lease, to include interface with leaseholders on plans submission, FAA interface, permitting and construction oversight.
- Continued investigation and development of means and strategy for extension of sewer services through recently annexed airport property towards and on to the East Hangar project area. Coordination with adjacent non-airport property owners, as required.
- Continued development of East Hangar Area "community" association to manage common area expenses and address issues relating to community at large. Finalize guidelines, procedures and protocols.
- Continued assessment of engineering and logistical efforts necessary for the eventual continuation of hangar development into the future Phase 2 area, including development of water, fire protection and electrical services. Develop draft plans/specs, associated costs and potential for City-owned hangars.

I presently see a "not-to-exceed" cost of \$30,000 as a reasonable allowance to extend my contract to the referenced time, based on the scope of work described. Hourly rate and billing format will remain the same.

If you need any further clarification, please don't hesitate to ask. It has been a pleasure working with and assisting the City of Auburn in the development of the East Area Hangar site and I look forward to continuing my involvement to further develop the available property to the fullest extent possible.

Sincerely,



Mark A. Machado M.E.
Consultant

Exhibit B-1

Fee Schedule

Mark A. Machado M.E.
Consultant
P.O. Box 638, Penn Valley, CA. 95946
530-432-0708

Current as of 9.1.11:

Phase 4 - Amendment No. 7, East Area Hangar Project, Auburn Municipal Airport:

Principal -	\$72/hr
Clerical -	\$27/hr
Mileage -	\$.485/mile (only when traveling outside of the County of Placer or the County of Nevada. Point of origin: Penn Valley, CA.)
Printing/copy -	Direct cost + 15%
Postage/mailing expense -	Direct cost + 15%
Legal consultant -	Direct cost + 15%

RESOLUTION NO. 11-

RESOLUTION AUTHORIZING AMENDMENT NO. 7 TO THE CONSULTANT
AGREEMENT WITH MARK A MACHADO FOR THE EAST AREA HANGAR PROJECT

THE CITY COUNCIL OF THE CITY OF AUBURN DOES HEREBY RESOLVE:

That the City Council of the City of Auburn does hereby approve the
Director of Public Works to execute Amendment No. 7 to the consultant
contract with Mark A. Machado in an amount not to exceed \$30,000.

A true and correct copy of said Amendment No. 7 is attached hereto as Exhibit
"A."

DATED: September 12, 2011

William W. Kirby, M.D., Mayor

ATTEST:

Joseph G. R. Labrie, City Clerk

I, Joseph G. R. Labrie, City Clerk of the City of Auburn, hereby certify
that the foregoing resolution was duly passed at a regular session meeting of
the City Council of the City of Auburn held on the 12th day of September 2011
by the following vote on roll call:

Ayes:

Noes:

Absent:

Joseph G. R. Labrie, City Clerk